

**ADOPTED MINUTES**  
**MT. PLEASANT ELEMENTARY SCHOOL DISTRICT**  
3434 Marten Avenue  
San Jose, CA 95148

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
Of the  
MT. PLEASANT SCHOOL DISTRICT**

Held Wednesday, August 10, 2016 at the  
Mt. Pleasant School District Office Board Room  
3434 Marten Avenue, San Jose, CA 95148

**BOARD MEMBERS PRESENT:** Nancy Hopkins, Darrell Koide, Betty Martinez and Gail Tremaine

**ADMINISTRATIVE STAFF**

**MEMBERS PRESENT:** Elida MacArthur (*Asst. Supt., Curriculum & Instruction*), Laurie Akin, (*Asst. Supt., Personnel*), Tracy Huynh (*CBO*), Laurie Breton (*Director, Student Services*), Mia Cruz (*Principal*),

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President Tremaine called the August 10, 2016 Regular Board meeting to order at 5:02 p.m.

**ITEM 2 APPROVAL OF AGENDA**

Motion made by Mrs. Martinez and seconded by Mr. Koide to approve the agenda. The motion passed: Mr. Koide, Mrs. Martinez, Mrs. Tremaine – aye, Mrs. Hopkins, Mr. Ramirez - absent.

**ITEM 3 PUBLIC COMMENT ON CLOSED SESSION ITEMS**

There were no public comments.

The meeting was recessed at 5:04 p.m. for Closed Session and reconvened at 6:00 p.m.

Mrs. Hopkins arrived at 5:10 pm.

**ITEM 6A APPROVAL OF MINUTES**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the minutes of the Regular Board Meeting of June 8, 2016. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine – Aye, Mr. Ramirez- absent.

**ITEM 6B APPROVAL OF MINUTES**

Motion made by Mrs. Martinez and seconded by Mrs. Hopkins to approve the minutes of the Special Board Meeting of June 16, 2016. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine – Aye, Mr. Ramirez- absent.

**ITEM 8.0 PERSONNEL AGENDA**

President Tremaine said the Board would vote on the Personnel Agenda, Items 8.1.1 through 8.8.1 in a block vote. Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to approve the personnel agenda. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine – aye, Mr. Ramirez - absent.

- Management
- 8.1 **Management Leaves**  
Asst. Superintendent of Personnel - DO
- 8.2 **Management Resignation**  
Principal - MS/Intermediate
- Certificated
- 8.3 **Certificated Employment**  
Teacher- IJA  
Teacher - MP  
Teacher - IJA  
Teacher - RS  
Teacher - IJA  
Teacher - IJA  
Teacher - AB  
Teacher - AB  
Teacher - IJA  
Teacher - MP  
Teacher - VV  
Teacher - VV  
Counselor - DW  
Teacher - MP  
Teacher - IJA  
Teacher - MP  
Teacher - RS  
Teacher - MP  
Psychologist - DW  
Teacher - RS  
Teacher - AB
- 8.4 **Certificated Resignations**  
Teacher - MP  
Teacher - RS  
Teacher - RS
- 8.5 **Certificated Termination**  
Teacher - DW (*Site Correction*)
- Classified
- 8.6 **Classified Employment**  
Data Technician - DO  
Library Tech - RS  
School Secretary - VV  
Library Tech - VV  
Pre-School Teacher - MP Marlatt  
After School Site Supervisor - MP, 8.75 FTE
- 8.7 **Classified Leaves**  
School Secretary - VV  
Admin. Secretary - DO  
Account Tech - DO  
Family Case Manager - MP, 8.75 FTE
- 8.8 **Classified Retirement**  
Library Tech - RS

**ITEM 9.0 CONSENT AGENDA**

Motion made by Mr. Koide and seconded by Mrs. Martinez to approve the Consent Agenda. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.1 Resolution #16/17-01 - Budget Transfers - Revenues**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to adopt Resolution #16/17-01 - Budget Transfers - Revenues. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.2 Resolution #16/17-02 - Budget Transfers - Expenditures**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to adopt Resolution #16/17-02 - Budget Transfers - Expenditures. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.3 Resolution #16/17-03 - Authorized Signatures**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to adopt Resolution #16/17-03 - Authorized Signatures. A roll call vote was taken: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.4 Memorandum of Understanding Between East Side Alliance and Mount Pleasant Elementary School District**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the Memorandum of Understanding Between East Side Alliance and Mount Pleasant Elementary School District to assist with the development and implementation of the Career Technical Education Incentive Grant effective July 18, 2016 through June 30, 2018. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.5 Memorandum of Understanding Between Mount Pleasant School District and the Santa Clara County Office of Education**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the Memorandum of Understanding Between Mount Pleasant School District and the Santa Clara County Office of Education for provision of community school services for the 2016-2017 school year. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.6 Memorandum of Understanding Between K to College (K2C) and Mount Pleasant School District**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the Memorandum of Understanding Between K to College (K2C) and Mount Pleasant School District to provide school supply kits, dental kits, hygiene kits, and other materials to all students identified as homeless within the Mt. Pleasant School District through June 30, 2020. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.7 Agreement Between Mt. Pleasant Elementary School District and Protocol Agency, Inc.**

Motion made by Mr. Koide and seconded by Mrs. Hopkins to approve the Agreement Between Mt. Pleasant Elementary School District and Protocol Agency, Inc. to provide speech and language services for students for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.8 Agreement Between Mt. Pleasant Elementary School District and Reilly Behavioral & Educational Consulting LLC**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the Agreement Between Mt. Pleasant Elementary School District and Reilly Behavioral & Educational Consulting LLC for ABA social skills services, consultations and program planning for students for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.9 Agreement Between Mt. Pleasant Elementary School District and Partridge Consulting Inc.**

Motion made by Mrs. Hopkins and seconded by Mr. Martinez to approve the Agreement Between Mt. Pleasant Elementary School District and Partridge Consulting Inc. to provide ABA services to students with Autism, supervision and training of behavior therapists, and consultation on student assessments for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.10 Agreement Between Mount Pleasant Elementary School District and Achievekids**

Motion made by Mr. Koide and seconded by Mrs. Hopkins to approve the Agreement between Mt. Pleasant Elementary School District and Achievekids for the purpose of providing special education and/or related services to individuals with disabilities for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.11 Agreement Between Mt. Pleasant School District and HCI Audiometrics**

Motion made by Mr. Koide and seconded by Mrs. Hopkins to approve the Agreement Between Mt. Pleasant School District and HCI Audiometrics to provide audiometric maintenance annual service and calibration of each audiometer for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.12 Agreement Between Mt. Pleasant Elementary School District and Second Start Learning Disabilities Programs, Inc**

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to approve the Agreement Between Mt. Pleasant School District and Second Start Learning Disabilities Programs, Inc. for the purpose of providing special education and/or related services to individuals with disabilities for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.13 Agreement Between Mt. Pleasant Elementary School District and Hearing Conservation Associates, Maria Lomeli**

Motion made by Mr. Koide and seconded by Mrs. Hopkins to approve the Agreement Between Mt. Pleasant Elementary School District and Hearing Conservation Associates, Maria Lomeli to provide audiometric testing services for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.14 Agreement Between Mt. Pleasant Elementary School District and Lois Schultz/School Nurse Consultants**

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to approve the Agreement Between Mt. Pleasant Elementary School District and Lois Schultz/School Nurse Consultants to provide vision screening to students for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.15 Agreement Between Mt. Pleasant Elementary School District and Lois Schultz/School Nurse Consultants**

Motion made by Mr. Koide and seconded by Mrs. Hopkins to approve the Agreement Between Mt. Pleasant Elementary School District and Lois Schultz/School Nurse Consultants to provide staff trainings on Epi-pen, diabetes, seizures, blood borne pathogens, etc., consultation on Health Plans 504s and IEP's health assessments, and communication with medical professionals as needed for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.16 Service & Support Contract Between Kevin Waddy Consulting & The Mount Pleasant Elementary School District**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the Contract Between Kevin Waddy Consulting & The Mount Pleasant Elementary School District for technology maintenance and support services for the period of July 1, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine - aye, Mr. Ramirez - absent.

**ITEM 10.17 Proposal for a Cloud-based Board Management System**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the Proposal from BoardDocs for a cloud-based board management system developed specifically for public governing bodies of smaller organizations with an annual cost of \$3,000.00 and a one-time start-up fee of \$1,000.00. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine – aye, Mr. Ramirez - absent.

**ITEM 10.18 Approval of the 2016-2017 Psychologist Salary Schedule**

Motion made by Mrs. Hopkins and seconded by Mr. Koide to approve the 2016-2017 Psychologist Salary Schedule. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine – aye, Mr. Ramirez - absent.

**ITEM 10.19 Variable Term Waiver Request**

Motion made by Mr. Koide and seconded by Mrs. Hopkins to approve the Variable Term Waiver Request for a Multiple Subject Credential with BCLAD for a 3<sup>rd</sup> grade Bilingual Spanish Teacher for the period of August 15, 2016 through June 30, 2017. The motion passed: Mrs. Hopkins, Mr. Koide, Mrs. Martinez, Mrs. Tremaine – aye, Mr. Ramirez - absent.

**ITEM 11.1 Draft Job Description – Data Information Technician**

The Draft Job Description – Data Information Technician was submitted for the Board’s information and review.

**ITEM 12. Discussion Items**

(a) Review of Board Policies


- (1) Revised Board Policy BP 4119.11 – Personnel: Sexual Harassment
- (2) Revised Administration Regulation AR 9010 – Personnel: Sexual Harassment
- (3) Revised Board Policy BP 4040 – Personnel: Employee Use of Technology

President Tremaine said the next regularly scheduled Board meeting would be Wednesday, August 24, 2016, 6:00 p.m., at Mt. Pleasant School District Office Board Room, 3434 Marten Avenue, San Jose, CA 95148.

Moved, seconded and carried to adjourn the meeting. President Tremaine adjourned the meeting at 6:20 p.m.

APPROVED:

Aug. 24, 2016

  
Secretary to the Governing Board