

ADOPTED MINUTES
MT. PLEASANT ELEMENTARY SCHOOL DISTRICT
3434 Marten Avenue
San Jose, CA 95148

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES
Of the
MT. PLEASANT SCHOOL DISTRICT**

Held Wednesday, November 4, 2015 at the
Mt. Pleasant School District Office Board Room
3434 Marten Avenue, San Jose, CA 95148

BOARD MEMBERS PRESENT: Nancy Hopkins, Bob Ramirez, and Gail Tremaine

ADMINISTRATIVE STAFF

MEMBERS PRESENT: Tracy Huynh (*Director, Business*), Laurie Breton (*Director, Student Services*)

President Ramirez called the November 4, 2015 Regular Board meeting to order at 5:06 p.m.

ITEM 2 APPROVAL OF AGENDA

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the agenda. The motion passed unanimously.

ITEM 3 PUBLIC COMMENT ON CLOSED SESSION ITEMS

The meeting was recessed at 5:08 p.m. for Closed Session and reconvened at 6:05 p.m.

ITEM 6A APPROVAL OF MINUTES

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the minutes of the Regular Board Meeting of October 14, 2015. The motion passed unanimously.

ITEM 7A. SUPERINTENDENT'S REPORT

Superintendent Engle introduced the members of the Measure K Oversight Committee that were present, Peter Skinner, Sue Ambrosini, Serafina Garcia and Jim Willey. Mr. Skinner, Committee Chairperson, presented a report on Measure K, an extension of Measure H. Mr. Skinner reviewed the duties of the committee as well as the parcel tax objectives, which include technology, textbooks & supplies and class size reduction.

Superintendent Engle announced the Intervention Data Report would be given at a future meeting, as Mrs. MacArthur was ill.

ITEM 8.0 PERSONNEL AGENDA

President Ramirez said the Board would vote on the Personnel Agenda, Items 8.1.1 through 8.6.1 in a block vote. Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the personnel agenda. The motion passed unanimously.

- Certificated***
- 8.1 **Certificated Employment**
Teacher - MP
- 8.2 **Certificated Leaves**
Teacher - MP

- 8.3 Teacher - VV
Certificated Resignation
Teacher - MP
- 8.4 **Certificated Retirement**
Teacher - MP
- 8.5 Classified
Classified Employment
Noon Duty Supervision /Classified Substitute, Various - AB/DW
Noon Duty Supervision - MP
Noon Duty Supervision - MP
Classified Substitute, Various - DW
Noon Duty Supervision - MP
Noon Duty Supervision - MP
Classified Substitute, Various - DW
- 8.6 **Classified Resignations**
Instructional Aide - AB

ITEM 9.1 CONSENT AGENDA

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the Consent Agenda. The motion passed unanimously.

ITEM 10.1 Memorandum of Understanding Between Mt. Pleasant School District and the Center for Culturally Responsive Teaching and Learning

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Memorandum of Understanding Between Mt. Pleasant School District and the Center for Culturally Responsive Teaching and Learning for staff trainings to be held in the 2015/2016 school year. The motion passed unanimously.

ITEM 10.2 Agreement Between Mt. Pleasant School District and San Jose Museum of Art Association

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the Agreement Between Mt. Pleasant School District and San Jose Museum of Art Association to provide art instruction to students of Mt. Pleasant Elementary STEAM Academy beginning October 21, 2015 through June 2, 2016. The motion passed unanimously.

ITEM 10.3 Medi-Cal Administrative Claiming Agreement Between Mount Pleasant Elementary School District and Santa Cruz County Office of Education

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the Medi-Cal Administrative Claiming Agreement Between Mount Pleasant Elementary School District and Santa Cruz County Office of Education for services beginning January 1, 2016. Renewed on an annual basis unless cancelled by either party. The motion passed unanimously.

ITEM 10.4 Tentative Agreement Between Mt. Pleasant School District and Mt. Pleasant Education Association (MPEA)

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the Tentative Agreement Between Mt. Pleasant School District and Mt. Pleasant Education Association (MPEA) for the 2015-2016 school year as amended to correctly report the BCLAD stipend on the Certificated Salary. The motion passed unanimously.

ITEM 10.5 New Board Policy BP 3000 - Business & Non-Instructional Operations: Concepts and Roles

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the New Board Policy BP 3516.5 - Business & Non-Instructional Operations: Concepts and Roles. The motion passed unanimously.

ITEM 10.6 Revised Board Policy BP 3220.1 - Business & Non-Instructional Operations: Lottery Funds

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the Revised Board Policy BP 3220.1 - Business & Non-Instructional Operations: Lottery Funds. The motion passed unanimously.

ITEM 10.7 Revised Board Policy BP 3270 - Business & Non-Instructional Operations: Sale and Disposal of Books, Equipment and Supplies

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Revised Board Policy BP 3270 - Business & Non-Instructional Operations: Sale and Disposal of Books, Equipment and Supplies. The motion passed unanimously.

ITEM 10.8 New Board Policy BP 3300 - Business & Non-Instructional Operations: Expenditures And Purchases

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the New Board Policy BP 3300 - Business & Non-Instructional Operations: Expenditures And Purchases. The motion passed unanimously.

ITEM 10.9 Revised Board Policy BP 3314 - Business & Non-Instructional Operations: Payment For Goods And Services

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Revised Board Policy BP 3314 - Business & Non-Instructional Operations: Payment For Goods And Services. The motion passed unanimously.

ITEM 10.10 Revised Board Policy BP 3400 - Business & Non-Instructional Operations: Management of District Assets/Accounts

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Revised Board Policy BP 3400 - Business & Non-Instructional Operations: Management of District Assets/Accounts. The motion passed unanimously.

ITEM 10.11 Revised Board Policy BP 3460 - Business & Non-Instructional Operations: Financial Reports and Accountability

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Revised Board Policy BP 3460 - Business & Non-Instructional Operations: Financial Reports and Accountability. The motion passed unanimously.

ITEM 10.12 Out of County Field Trips

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the Out of County Field Trip listed below. The motion passed unanimously.

Date	Class	Location
May 31, 2016	Hues, Korakis, Bailey, Torres, Donaldson - RS	Mission San Juan Bautista, San Juan Bautista, San Benito Co.

ITEM 11.1 Workshops & Conferences

The list of Workshops & Conferences for October 2015 through January 2016 was submitted for the Board's information and review.

ITEM 11.5 Quarterly Report on Williams Uniform Complaints for July 1 through September 30, 2014

The Quarterly Report on Williams Uniform Complaints for July 1 through September 30, 2014 is submitted for the Board's information and review.

ITEM 12 DISCUSSION ITEMS

The following Board Policies and Administrative Regulations were reviewed.

- (1) Revised Board Policy BP 1312.3 - Community Relations: Uniform Complaint Procedure

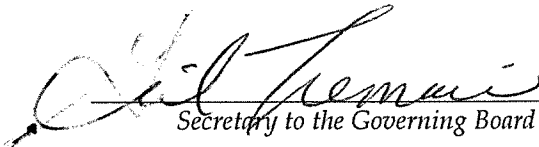
- (2) Revised Administrative Regulation AR 1312.3 - Community Relations: Uniform Complaint Procedure
- (3) Revised Board Policy BP 3311 - Business & Non-Instructional Operations: Bids
- (4) New Administrative Regulation AR 3311 - Business & Non-Instructional Operations: Bids
- (6) Revised Board Policy BP 3320 - Business & Non-Instructional Operations: Claims and Actions Against the District
- (7) New Administrative Regulation AR 3430 - Business & Non-Instructional Operations: Investing
- (8) New Administrative Regulation AR 3512 - Business & Non-Instructional Equipment
- (9) New Administrative Regulation AR 3513.1 - Business & Non-Instructional Operations: Cellular Phone Reimbursement
- (10) New Administrative Regulation AR 3514 - Business & Non-Instructional Operations: Environmental Safety
- (11) Revised Board Policy BP 3530 - Business & Non-Instructional Operations: Risk Management/Insurance

President Ramirez said the next regularly scheduled Board meeting would be Wednesday, December 9 2015, 6:00 p.m., at Mt. Pleasant School District Office Board Room, 3434 Marten Avenue, San Jose, CA 95148.

Moved, seconded and carried to adjourn the meeting. Ramirez adjourned the meeting at 6:33 p.m.

APPROVED:

December 9, 2015


Secretary to the Governing Board