

ADOPTED MINUTES
MT. PLEASANT ELEMENTARY SCHOOL DISTRICT
3434 Marten Avenue
San Jose, CA 95148

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES
Of the
MT. PLEASANT SCHOOL DISTRICT**

Held Wednesday, December 9, 2015 at the
Mt. Pleasant School District Office Board Room
3434 Marten Avenue, San Jose, CA 95148

BOARD MEMBERS PRESENT: Nancy Hopkins, Darrell Koide, Bob Ramirez, Betty Martinez and Gail Tremaine

ADMINISTRATIVE STAFF

MEMBERS PRESENT: Laurie Aknin (*Asst. Superintendent, Personnel*), Elida MacArthur (*Asst. Superintendent, Instruction*), Mike Kelly (*Chief, Maintenance & Operations*), Tracy Huynh (*Director, Business*), Laurie Breton (*Director, Student Services*)

President Ramirez called the December 9, 2015 Regular Board meeting to order at 5:02 p.m.

ITEM 2 APPROVAL OF AGENDA

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the agenda. . Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 3 PUBLIC COMMENT ON CLOSED SESSION ITEMS

The meeting was recessed at 5:08 p.m. for Closed Session and reconvened at 6:05 p.m.

President Ramirez stated this was the Annual Organizational meeting and called for election of officers.

Motion made by Mrs. Hopkins to nominate Gail Tremaine for President. Mr. Koide seconded and motion passed; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

Motion made by Mrs. Tremaine to nominate Nancy Hopkins for Vice-President. Betty Martinez seconded and passed; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

Motion made by Mrs. Tremaine to nominate Mrs. Martinez for Clerk and Mr. Koide seconded. Mrs. Martinez declined the nomination.

Motion made by Mrs. Martinez to nominate Darrell Koide for Clerk. Mrs. Tremaine seconded and the motion passed; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

Motion made by Mrs. Tremaine to nominate Betty Martinez for Representative to the County Committee. Mrs. Hopkins seconded and the motion passed; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

New Officers will take their positions at the next meeting of the Board of Trustees.

ITEM 6B APPROVAL OF MINUTES

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the minutes of the Regular Board Meeting of November 4, 2015; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 7A. SUPERINTENDENT'S REPORT

Laurie Aknin, Asst. Superintendent, reported that the management, classified and confidential staff are all participating in the Healthy Trails Challenge designed to maintain healthy weight over the holiday season.

Tracy Huynh, CBO, presented the First Interim Budget Report. Ms. Huynh stated the District is filing a positive certification, indicating the District will be solvent in the current fiscal year. Ms. Huynh reviewed changes in revenues and expenditures/contributions from the 2015/2016 Adopted Budget.

ITEM 7B. STAFF REPORTS

Julie So-Lizarraga thanked the Board for the opportunity to participate in the Yale National Initiative. Ms. So-Lizarraga shared her involvement in the Yale National Initiative program and the benefit to her students along with a PowerPoint showing pictures of her students at work.

ITEM 7C. COMMUNICATIONS

Superintendent Engle shared a postcard received from a staff member thanking the Board and Administration for approving her leave.

ITEM 8.0 PERSONNEL AGENDA

President Ramirez said the Board would vote on the Personnel Agenda, Items 8.1.1 through 8.4.2 in a block vote. Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the personnel agenda; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

Management

- 8.1 **Management Employment - SELPA**
Program Administrator - SELPA

Certificated

- 8.2 **Certificated Leaves**
Teacher - VV
Teacher - IJA

Classified

- 8.3 **Classified Employment**
Classified Various, Substitute - DW
Classified Various, Substitute - DW
Classified Various, Substitute - DW
AVID Tutor/Classified Various, Substitute - DW
Noon Duty Supervision - MP
Classified Various, Substitute - DW
Lunch Monitor - IJA
Health Clerk, Bilingual - AB, .5 FTE
Classified Various, Substitute - DW
Classified Various, Substitute - DW
Classified Various, Substitute - DW
Classified Various, Substitute - DW
Classified Various, Substitute - DW
Classified Various, Substitute - DW

- 8.4 **Classified Resignations**
Lunch Monitor - MP
Noon Duty Supervisions - RS

ITEM 9.1 CONSENT AGENDA

Motion made by Mrs. Tremaine and seconded by Mrs. Martinez to approve the Consent Agenda; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.1 Resolution #15/16-08 – 2015/2016 First Interim

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to adopt Resolution #15/16-08 – 2015/2016 First Interim; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.2 Memorandum of Understanding Between Silicon Valley Education Foundation and Mt. Pleasant Elementary School District Addendum

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to approve the Addendum to the Memorandum of Understanding Between Silicon Valley Education Foundation and Mt. Pleasant School District to incorporate the Elevate (Math) 7 summer intervention program; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.3 Approval of Bid Package for the Modernization of Science Classrooms at August Boeger Middle School

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to award the Bid for the modernization of the science wing at August Boeger to Jan Plumbing Inc., the lowest bidder, in the amount of \$519,646.81. The project will be funded by Measure L funds; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.4 Revised Board Policy BP 1312.3 – Community Relations: Uniform Complaint Procedure

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to approve the Revised Board Policy BP 1312.3 – Community Relations: Uniform Complaint Procedure; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.5 Revised Board Policy BP 3311 – Business & Non-Instructional Operations: Bids

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve Revised Board Policy BP 3311 – Business & Non-Instructional Operations: Bids; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.6 Revised Board Policy BP 3320 – Business & Non-Instructional Operations: Claims and Actions Against the District

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve Revised Board Policy BP 3320 – Business & Non-Instructional Operations: Claims and Actions Against the District; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.7 Revised Board Policy BP 3530 – Business & Non-Instructional Operations: Risk Management/Insurance

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve Revised Board Policy BP 3530 – Business & Non-Instructional Operations: Risk Management/Insurance; Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

ITEM 10.8 Out of County Field Trips

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to approve the Out of County Field Trip listed below. The motion passed unanimously.

<i>Date</i>	<i>Class</i>	<i>Location</i>
February 12, 2016	Hunt, Simpkins, Kattenhorn, Selvastava - VV	Oakland Museum, Oakland, Alameda County
May 20, 2016	Hunt, Simpkins, Kattenhorn, Selvastava - VV	Mission San Juan Bautista, San Juan Bautista, San Benito Co.

ITEM 11.1 "Sunshine" of California School Employees Association (CSEA)/Chapter 463 Initial Bargaining Proposal to Mt. Pleasant School District

The California School Employees Association (CSEA)/Chapter 463 "sunshined" its initial bargaining proposal to Mt. Pleasant School District for re-opener negotiations.

ITEM 11.2 "Sunshine" of 463 Mt. Pleasant School District Initial Bargaining Proposal to California School Employees Association (CSEA)/Chapter 463

The Mt. Pleasant School District "sunshined" its initial bargaining proposal to California School Employees Association (CSEA)/Chapter 463.

ITEM 12 DISCUSSION ITEMS

The following Board Policies and Administrative Regulations were reviewed.

- (1) Revised Board Policy BP 3540 – Business and Non-Instructional Operations: Transportation
- (2) Revised Board Policy BP 3580 – Business and Non-Instructional Operations: District Records
- (3) Revised Board Policy BP 3600 – Business and Non-Instructional Operations: Consultants
- (4) New Administrative Regulation AR 3312.2 – Business and Non-Instructional Operations: Educational Travel Program Contracts
- (5) Revised Board Policy BP 4100 – Personnel: Certificated Personnel
- (6) Revised Board Policy BP 4111.2 – Personnel: Legal Status Requirement
- (7) New Administrative Regulation AR 4111.2 – Personnel: Legal Status Requirement
- (8) New Administrative Regulation AR 4112 – Personnel: Appointment And Conditions of Employment
- (9) Revised Board Policy BP 4112.2 – Personnel: Certificated Personnel - Certification
- (10) New Board Policy BP 4112.21 – Personnel: Interns

ITEM 13 SUGGESTIONS AND COMMENTS FROM MEMBERS OF THE BOARD

Mrs. Martinez proposed adding Board Self-Evaluation and Foreign Language instruction at all sites to the January 13 Board meeting agenda for discussion.

Mrs. Hopkins expressed her excitement of the student learning taking place on school field trips.

President Ramirez said the next regularly scheduled Board meeting would be Wednesday, January 13, 2016, 6:00 p.m., at Mt. Pleasant School District Office Board Room, 3434 Marten Avenue, San Jose, CA 95148.

Moved, seconded and carried to adjourn the meeting. President Ramirez adjourned the meeting at 7:02 p.m.

APPROVED:

January 13, 2016



Secretary to the Governing Board