

**ADOPTED MINUTES**  
**MT. PLEASANT ELEMENTARY SCHOOL DISTRICT**  
3434 Marten Avenue  
San Jose, CA 95148

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
Of the  
MT. PLEASANT SCHOOL DISTRICT**

Held Wednesday, October 14, 2015 at the  
Mt. Pleasant School District Office Board Room  
3434 Marten Avenue, San Jose, CA 95148

**BOARD MEMBERS PRESENT:** Nancy Hopkins, Darrell Koide, Betty Martinez, Bob Ramirez, and Gail Tremaine

**ADMINISTRATIVE STAFF**

**MEMBERS PRESENT:** Elida MacArthur (*Asst. Supt, Curriculum & Instruction*), Laurie Akin (*Asst. Superintendent, Personnel*), Tracy Huynh (*Director, Business*), Jose Gonzalez, Julie Howard, Laura Alvarez, Drew Donati (*Principals*)

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President Ramirez called the October 14, 2015 Regular Board meeting to order at 5:00 p.m.

**ITEM 2 APPROVAL OF AGENDA**

Motion made by Mrs. Tremaine and seconded by Mrs. Martinez to approve the agenda. The motion passed unanimously.

**ITEM 3 PUBLIC COMMENT ON CLOSED SESSION ITEMS**

The meeting was recessed at 5:03 p.m. for Closed Session and reconvened at 6:02 p.m.

**ITEM 6A APPROVAL OF MINUTES**

Motion made by Mr. Koide and seconded by Mrs. Hopkins to approve the minutes of the Regular Board Meeting of September 23, 2015. The motion passed unanimously.

**ITEM 7A. SUPERINTENDENT'S REPORT**

Mrs. MacArthur, Asst. Superintendent, reviewed student California Assessment of Student Performance and Progress (CAASPP) test results. She also presented the district results in comparison to county and state results. Based on the 2014/2015 CAASPP results, the District has set a LCAP goal of an increase of 5% annually in Mathematics and English Language Arts for students scoring at "Standard Exceeded" and "Standard Met". Mrs. MacArthur stated staff development, culturally relevant teaching, AVID implementation and online learning and assessments are some of the activities planned to support district LCAP goals in the 2015/2016 school year.

Superintendent Engle congratulated all of our elementary schools for a successful Walk 'N Roll on Thursday, October 8.

Superintendent Engle also shared a board designed by a former student, Merry Tremaine, to educate students and staff about the causes and health risks of Type 2 Diabetes.

**ITEM 8.0 PERSONNEL AGENDA**

President Ramirez said the Board would vote on the Personnel Agenda, Items 8.1.1 through 8.5.1 in a block vote. Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the personnel agenda. The motion passed unanimously.

**Certificated**

- 8.1 **Certificated Employment**  
Teacher, Substitute - DW  
Teacher, Substitute - DW  
Teacher, Substitute - DW  
Behavior Specialist - SELPA  
Teacher, Substitute - DW  
Teacher - RS  
Teacher, Intern - RS

- 8.2 **Certificated Leaves**  
Teacher - MP  
Teacher - MP

**Classified**

- 8.3 **Classified Employment**  
Night Custodian - RS  
Classified Substitute, Various - DW  
Youth Instructor - DW  
Instructional Asst., .625 FTE - VV  
Youth Instructor - DW  
Youth Instructor, Substitute - DW
- 8.4 **Classified Resignations**  
Occupational Therapist - DW
- 8.5 **Classified Terminations**  
Custodian, Substitute - DW

**ITEM 9.1 CONSENT AGENDA**

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the Consent Agenda. The motion passed unanimously.

**ITEM 10.1 Public Hearing - Gann Appropriations Limit**

The Board of Trustees held a public hearing regarding the 2014/2015 revised Gann Appropriations Limit Calculations and 2015/2016 Projected Gann Appropriations Limit Calculations to receive comments from the general public. There were no public comments.

**ITEM 10.2 Resolution #15/16-06 - Gann Appropriations Limit Resolution**

Motion made by Mrs. Martinez and seconded by Mrs. Tremaine to adopt Resolution #15/16-06 - Gann Appropriations Limit Resolution. Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

**ITEM 10.3 Public Hearing for the Sufficiency of Textbooks and Instructional Materials, fiscal year 2015/2016**

The Board of Trustees held a public hearing regarding the Sufficiency of Textbooks and Instructional Materials, fiscal year 2015/2016 pursuant to Education Code Sections 60119 and 60422 to receive comments from the general public. There were no public comments.

**ITEM 10.4 Resolution #15/16-07 – Resolution Regarding the Sufficiency of Textbooks or Instructional Materials**

Motion made by Mrs. Martinez and seconded by Mr. Koide to adopt Resolution #15/16-07 – Resolution Regarding the Sufficiency of Textbooks or Instructional Materials. Mrs. Hopkins, aye; Mr. Koide, aye; Mrs. Martinez, aye; Mr. Ramirez, aye; Mrs. Tremaine, aye.

**ITEM 10.5 Agreement Between YMCA of Silicon Valley And Mt. Pleasant STEAM Elementary**

Motion made by Mrs. Tremaine and seconded by Mrs. Martinez to approve the Agreement Between YMCA of Silicon Valley and Mt. Pleasant STEAM Elementary to provide an after school sports program for the period of October 13, 2015 through December 8, 2015. The motion passed unanimously.

**ITEM 10.6 Agreement Between School of Arts and Culture And Mt. Pleasant Elementary School**

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Agreement Between School of Arts and Culture And Mt. Pleasant Elementary School Mariachi Youth Program to provide students with musical instrument instruction over a 10-week course ending with student participation in the School of Arts and Culture’s Fiesta Navideña event on December 11, 2015. The motion passed unanimously.

**ITEM 10.7 Revised Board Policy BP 3350 - Business & Non-Instructional Operations: Travel Expenses**

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Revised Board Policy BP 3350 - Business & Non-Instructional Operations: Travel Expenses. The motion passed unanimously.

**ITEM 10.8 New Board Policy BP 3516.5 - Business & Non-Instructional Operations: Emergency Schedules**

Motion made by Mrs. Tremaine and seconded by Mrs. Martinez to approve the New Board Policy BP 3516.5 - Business & Non-Instructional Operations: Emergency Schedules. The motion passed unanimously.

**ITEM 10.9 Revised Board Policy BP 3550 - Business & Non-Instructional Operations: Services/Child Nutrition**

Motion made by Mrs. Hopkins and seconded by Mrs. Martinez to approve the Revised Board Policy BP 3550 - Business & Non-Instructional Operations: Services/Child Nutrition. The motion passed unanimously.

**ITEM 10.10 Revised Board Policy BP 3551 - Business & Non-Instructional Operations: Food Service Operations/Cafeteria Fund**

Motion made by Mrs. Tremaine and seconded by Mrs. Martinez to approve the Revised Board Policy BP 3551 - Business & Non-Instructional Operations: Food Service Operations/Cafeteria Fund. The motion passed unanimously.

**ITEM 10.11 New Board Policy BP 3552 - Business & Non-Instructional Operations: Summer Meal Program**

Motion made by Mrs. Martinez and seconded by Mr. Koide to approve the New Board Policy BP 3552 - Business & Non-Instructional Operations: Summer Meal Program. The motion passed unanimously.

**ITEM 10.12 Revised Board Policy BP 3553 - Business & Non-Instructional Operations: Free and Reduced Price Meals**

Motion made by Mrs. Martinez and seconded by Mrs. Tremaine to approve the New Board Policy BP 3553 - Business & Non-Instructional Operations: Free and Reduced Price Meals. The motion passed unanimously.

**ITEM 10.13 New Board Policy BP 3554 - Business & Non-Instructional Operations: Other Food Sales**

Motion made by Mrs. Hopkins and seconded by Mrs. Tremaine to approve the New Board Policy BP 3554 - Business & Non-Instructional Operations: Other Food Sales. The motion passed unanimously.

**ITEM 10.14 New Board Policy BP 3555 - Business & Non-Instructional Operations: Nutrition Program Compliance**

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the New Board Policy BP 3516.5 - Business & Non-Instructional Operations: Nutrition Program Compliance. The motion passed unanimously.

**ITEM 10.15 New Board Policy BP 6145.5 - Instruction: Student Organization And Equal Access**

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the New Board Policy BP 6145.5 - Instruction: Student Organization And Equal Access. The motion passed unanimously.

**ITEM 10.16 Revised Ida Jew Academy 2015-2016 Calendar**

Motion made by Mrs. Tremaine and seconded by Mrs. Hopkins to approve the Revised Ida Jew Academy 2015-2016 Calendar. The motion passed unanimously.

**ITEM 10.17 Out of County Field Trips**

Motion made by Mrs. Tremaine and seconded by Mr. Koide to approve the Out of County Field Trip listed below. The motion passed unanimously.

Date	Class	Location
October 23, 2015	Second Grades - MP	Filoli Gardens Woodside, San Mateo County

**ITEM 11.1 Workshops & Conferences**

The list of Workshops & Conferences for October 1 through November 30, 2015 was submitted for the Board's information and review.

**ITEM 11.2 Quarterly Report on Williams Uniform Complaints for October 1 through December 31, 2014**

The Quarterly Report on Williams Uniform Complaints for October 1 through December 31, 2014 was submitted for the Board's information and review.

**ITEM 11.3 Quarterly Report on Williams Uniform Complaints for January 1 through March 31, 2015**

The Quarterly Report on Williams Uniform Complaints for January 1 through March 31, 2015 was submitted for the Board's information and review.

**ITEM 11.4 Quarterly Report on Williams Uniform Complaints for April 1 through June 30, 2015**

The Quarterly Report on Williams Uniform Complaints for April 1 through June 30, 2015 is submitted for the Board's information and review.

**ITEM 11.5 Quarterly Report on Williams Uniform Complaints for July 1 through September 30, 2015**

The Quarterly Report on Williams Uniform Complaints for July 1 through September 30, 2015 is submitted for the Board's information and review.

**ITEM 12 DISCUSSION ITEMS**

The following Board Policies and Administrative Regulations were reviewed.

- (1) New Board Policy BP 3000 - Business & Non-Instructional Operations: Concepts and Roles
- (2) Revised Board Policy BP 3220.1 - Business & Non-Instructional Operations: Lottery Funds
- (3) Revised Board Policy BP 3270 - Business & Non-Instructional Operations: Sale and Disposal of Books, Equipment and Supplies
- (5) New Administrative Regulation AR 3270 - Business & Non-Instructional Operations: Sale and Disposal of Books, Equipment and Supplies

- (6) New Board Policy BP 3300 - Business & Non-Instructional Operations: Expenditures And Purchases
- (7) Revised Board Policy BP 3314 - Business & Non-Instructional Operations: Payment For Goods And Services
- (8) New Administrative Regulation AR 3314 - Business & Non-Instructional Payment For Goods And Services
- (9) Revised Board Policy BP 3400 - Business & Non-Instructional Operations: Management of District Assets/Accounts
- (10) New Administrative Regulation AR 3400 - Business & Non-Instructional Operations: Management of District Assets/Accounts
- (11) New Administrative Regulation AR 3451 - Business & Non-Instructional Operations: Petty Cash Funds
- (12) Revised Board Policy BP 3460 - Business & Non-Instructional Operations: Financial Reports and Accountability
- (13) New Administrative Regulation 3460 - Business & Non-Instructional Operations: Financial Reports and Accountability

**ITEM 13. SUGGESTIONS AND COMMENTS FROM MEMBERS OF THE BOARD**

Mrs. Martinez reported she had attended the Calle San Jose event held. The purpose of the event was to strengthen community and reduce neighborhood crime. Mrs. Martinez suggested the District consider participating in the next Calle San Jose event.

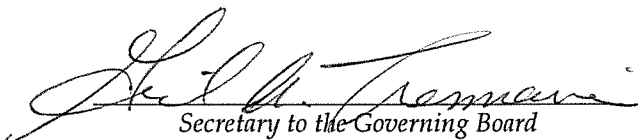
Mrs. Martinez also asked if the District planned to participate in the upcoming Latino Summit scheduled October 19. She also inquired about the status of implementing of foreign language as a curriculum.

President Ramirez said the next regularly scheduled Board meeting would be Wednesday, November 4, 2015, 6:00 p.m., at Mt. Pleasant School District Office Board Room, 3434 Marten Avenue, San Jose, CA 95148.

Moved, seconded and carried to adjourn the meeting. Ramirez adjourned the meeting at 7:04 p.m.

APPROVED:

November 4, 2015

  
Secretary to the Governing Board